

Town of Sylva

Amended Fee Schedule FY 2019-2020

Planning and Code Enforcement Permits and Fees:

1. Residential	Type	Fee	
	Single Family	0-1,500 sq. ft.	\$50.00
		1,501-3,000 sq. ft.	\$75.00
		More than 3,000 sq. ft.	\$100.00
	Multi-Family Units	\$40.00 per unit	
	Manufactured Homes	Singlewide \$50.00 Doublewide \$75.00	
	Accessory Buildings	\$50.00	
	Additions / Renovations (Rooms, Decks, Garage etc)	\$50.00 (≤ 500 sq. ft.) \$75.00 (> 500 sq. ft.)	

2. Commercial, Business, Mixed Use, Industrial		Fee
	Occupancy Use Inspection (commercial business opening or change of ownership)	\$100.00 (Paid to Town of Sylva prior to issuance of Privilege License)
	Business Registration Permit (applicable to all businesses not licensed by the State of NC)	\$20.00
	Itinerant Merchant Peddlers (24 hour)	\$100.00 \$25.00
	Heavy Commercial (20,000 sq. ft. or more) and/or Industrial	\$500.00
	Medium Commercial (5,001 sq. ft.-19,999 sq. ft.)	\$350.00
	Light Commercial (up to 5,000 sq. ft.)	\$250.00
	Additions/Renovations	
	<500 sq. ft.	\$50.00
	>500 sq. ft.	\$75.00

	Churches	\$75.00
	Retail Office	\$50.00

3. Hillside development	Residential hillside areas with an average slope of 15 percent or greater and is at or above 2000 feet mean sea level (MSL)	
		\$150.00

4. Overlay Districts	Planned Unit Development (PUD) Mobile Home Parks	(In addition to CUP fee)
	Class I (2-11 units)	\$150.00
	Class II (12-24 units)	\$250.00
	Class III (25+ units)	\$400.00 +25.00 per home above 2

5. Subdivision plat		
	Minor Subdivision	\$160.00 +plus \$150.00 per lot
	Major Subdivision	\$300.00 +plus \$275.00 per lot

(Family subdivisions exempt from per lot fee)

6. Demolition permit		
	Residential	\$80.00
	Non-Residential	\$150.00

7. Sign permit		
	Single-face	\$150.00
	Double-face	\$200.00
	Illuminated	\$250.00
	Temporary	\$20.00 (Per event, fee covers two signs)
	Sandwich Board	\$40.00 (Annual renewal required)
	Off-premise sign	\$500.00

8. ABC Permit Inspections		
	On-Premise	\$100.00
	Off-Premise	\$100.00

9. Sexually Oriented Business permit		
	Establishment Permit	\$2000.00 Annually
	Entertainer Permit	\$250.00 Annually

10. Street/Sidewalk cut permit		
	Streets	\$75.00
	Sidewalks	\$50.00

11. Hazardous Material Special Use Permit		
	All hazardous materials located on or within 10 feet of any street, or sidewalk	\$50 for first 2 containers \$25 per add. container (Annual Renewal Required)

12. Driveway Access Permit		
	Residential	\$25.00
	Non-residential	\$100.00

13. Flood Plain Permit		
	Residential	\$50.00
	Non-residential	\$100.00

14. Zoning Approval		
		\$45.00

15. Flood Damage Prevention Variance		
	Residential	\$200.00
	Non-Residential	\$350.00

16. Zoning Ordinance Variance		
	Residential	\$250.00
	Non-Residential	\$350.00

17. Conditional Use Permit		
	Residential	\$250.00
	Non-Residential	\$350.00
18. Zoning Ordinance Amendment		
	Amendment to Text	\$500.00
	Map Amendment	\$500.00
19. Public Hearings and Appeal Hearings		
	All	\$300.00
20. Zoning Vested Rights Approval		
	All	\$250.00
21. Hazard Abatement		
	All	\$200.00

Recreation Fees:

Poteet Park and Bryson Park Pavilion Rental....

\$25.00 per 2 hour reservation block for Town residents.

\$50.00 per 2 hour reservation block for non Town residents.

Bridge Park Pavilion Rental

\$30.00 for 2 hours reservation block for Town residents.

\$50.00 per 2 hour reservation block for non Town residents.

\$50.00 for 4 hours and \$100.00 for 8 hours for Town residents.

\$75.00 for 4 hours and \$125.00 for 8 hours for non Town residents.

\$50.00 for alcohol per event + cost of officers

Public Works Cost Basis for Equipment and Manpower:

Vehicle, Equipment and Manpower Charges:

Labor Charge (per hour)

1. During normal work hours..... \$30.00 per person
2. After normal work hour.....\$45.50 per person

Equipment Charge (per hour)	
1. Backhoe	\$50.00
2. Bucket Truck	\$65.00
3. Dump Truck	\$40.00
4. Knuckleboom Truck	\$75.00
5. Trackhoe	\$65.00
6. Water Truck	\$60.00 + Water Charge
7. Ton Truck	\$40.00
8. Weedeater or Leaf Blower	\$20.00
9. Mower	\$40.00
10. Sweeper	\$65.00

Recycling Bins (residential)	\$30.00 (both bins and lids)
Lid	\$7.00 (individual replacement)
Bin	\$10.00 (individual replacement)

Police Department Cost Basis for Manpower:

Labor Charge (per hour).....\$35.00

Parking Fines and Fees:

Parking in Handicapped Space	\$150.00
Parking in Fire Lane	\$50.00
Downtown Employee (B-1)	\$50.00
Handicapped Plaque Not Displayed	\$25.00
Parking in Loading Zone	\$25.00
Parking Across Line	\$25.00
Parking in Roadway (posted)	\$25.00
Parking in a restricted area	\$15.00
Double Parking	\$15.00
Parking in Prohibited Area	\$15.00
Parking too Close to Intersection	\$15.00
Parking in Wrong Direction	\$15.00
Parking in Alley Way	\$15.00
Improper Parking	\$15.00
Parking in No Parking Zone	\$15.00
Parking too Close to Fire Hydrant	\$15.00
Monthly Reserved Parking	\$10.00

Administrative Miscellaneous

Hard copy of Zoning Ordinance	\$15.00
Internet Copy	Free
View Code of Ordinance Online	Free
Municipal Code Corporation Copies	\$0.10 per sheet

Amended this the 9th day of January 2020.

Lynda Sossamon, Mayor

Amanda Murajda, Clerk